

ADMINISTRATIVE-INTERNAL USE ONLY

EXCOM 81- 9034

21 July 1981

MEMORANDUM FOR: Executive Committee Members

FROM : Robert M. Gates
Director, DCI/DDCI Executive Staff

SUBJECT : Personnel Planning

At the 15 April Executive Committee meeting the DDCI asked the Office of Personnel to develop an effective personnel planning system to replace the Annual Personnel Plan and Annual Personnel Report. Attached for your information is the system approved by the DDCI, which incorporates his guidance to focus this new planning process on identifying issues and problems that we need to address to meet our broad personnel management goals. Your personal participation in this process will be instrumental in determining its effectiveness.



Robert M. Gates

STAT

Attachment:
As stated

Distribution:
DDCI
D/NFAC
DDO
DDS&T
DDA
Comptroller
D/EEO
IG
GC
D/OP w/o att

ADMINISTRATIVE-INTERNAL USE ONLY

TRANSMITTAL SLIP		DATE 22 JUL 1981	
TO: <i>DD/OP</i>			
ROOM NO.	BUILDING		
REMARKS:			
<p><i>w/o att.</i></p> <p><i>DD Pers</i> ——— <i>N</i></p> <p><i>S/Pers</i> ——— <i>R</i></p> <p><i>DD Gen Staff</i> ——— <i>B</i></p> <p style="text-align: right;"><i>23 JUL 1981</i></p>			
FROM:			
ROOM NO.	BUILDING	EXTENSION	
FORM NO. 241 1 FEB 55		REPLACES FORM 36-8 WHICH MAY BE USED.	

(47)